

**Strawberry Vale Elementary PAC**  
**Meeting Minutes**  
**Monday, May 11th, 2026 @ 6:30pm**



**1. Call to Order**

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
  - Meeting called to order at 6:33 pm
  - Attendees: Christina Pelletier, Chantelle Bowden, Melanie Styles, Jack Buchanan, Alex Eberle, Danielle Grbavac, Nadia Hobbs, Astrid Loucks, Alberta Schulmeister, Kristie Hargreaves, Samantha Toms, Carley Friesen, Dante Bonifacio, Jeniffer Bonifacio, Kristen Grant, Steph Jackson-Baier, Abaynesh Afre
- 1.3. Approval of minutes: April 2026
  - MA: Danielle; Seconded: Astrid
- 1.4. Approval of agenda: May 2026
  - MA: Alberta; Seconded: Samantha

**2. Guest Spotlight**

**N/A**

**3. Teacher's Spotlight**

**N/A**

**4. Admin Report**

**Christina Pelletier / Matthew Martin**

- Christina began with a big thank you to everyone who helped make the walk-a-thon the success that it was!
- Stages performed for the students last Friday and it was a huge hit.
- Rugby Jamboree happened last Friday and was a success.
- Track and Field practice is underway.
- May 13: Class photos
- May 14: District transition day for the grade 5's
- May 15: Pro D Day. The staff at SVE will be focusing on indigenous learning.
- May 27th: Zone track meet at UVic.
- May 28th: City Finals at UVic for those who qualify.
- This week is Rainbow week.
- SVE applied for district funding to add to the resources around indigenous learning such as books for the library.
- Discussion around how the school goal will be incorporating literacy and how families, teachers, and the greater community can inspire the love of reading for children at the elementary level.
- Welcome to Kindergarten happening next week.
- There are 31 new kindergarteners starting at SVE in September.
- 2026/2027 calendar is posted.
- The school, as per the funding requests from the last meeting, purchased 2-way radios and an incubator.
- Sarah Winkler will be returning to SVE in September.
- Christina Chase will be the new Vice Principal.
- Class building is underway.
- Staffing needs complete.
- As of the meeting, there will be 246 students attending SVE for the 2026/2027 school year.
- June 23: Grade 5 Farewell Celebration. There will be an assembly in the gym starting at 10:45 where families can attend. This will be followed by a fun lunch provided by the family and then an afternoon of inflatable fun in the front field. Christina discussed that due to rising prices, the school is no longer able to cover the expense of having inflatables. Moving forward, this is something that may have to fall onto the PAC to fund if this tradition is to continue. This will be added to the draft budget for the next school year.

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**5. Executive Update**

**Sam Jassal / Chantelle Bowden**

- None at this time.

**6. Treasurer's Report**

**Andrew Balo**

6.1. Financial Overview Update

- Expenses paid include the 2-way radios and egg incubator.
- February fun lunch brought in a profit of \$101.52.
- Walk-a-thon revenue is \$12,888.53. This is an increase of \$1000 from last year!
- May fun lunch brought in a profit of \$483.
- Across all three accounts, there is \$22,169.

**7. Funding Requests**

- None at this time.

**8. PAC Programs, Events, Fundraisers (updates / feedback / action items)**

8.1.	<b>Parent Education</b>	Lauren Lemieux	<ul style="list-style-type: none"> <li>● Kristie Hargreaves will be the new lead for this item next year.</li> <li>● No PE opportunities as of the meeting.</li> </ul>
8.2.	<b>Fun Lunches</b>	Melanie Styles	<ul style="list-style-type: none"> <li>● Our next fun lunch is <b>May 29th</b>. We will be having The White Spot.</li> <li>● Online ordering went live today, <b>May 11th</b> and will close on <b>May 21st</b>.</li> <li>● Alberta Schulmeister will be taking over this item next year.</li> </ul>
8.3	<b>Art Cards</b>	Danielle Grbavac	<ul style="list-style-type: none"> <li>● No updates since last meeting.</li> <li>● Item will be closed until the September meeting.</li> </ul>
8.4	<b>Island Sexual Health Sessions/ Home Alone Program</b>	Jack Buchanan	<ul style="list-style-type: none"> <li>● <u>Island Sexual Health</u>: Parent workshop that took place on May 4th was well received; however, there were some technical issues with getting questions answered.</li> <li>● <u>Home Alone Program</u>: Jack has reached out to Dirk Poppen and they are on board with delivering this program to the grade 4's next year. Jack to connect with Dirk in the fall to discuss timing.</li> </ul>
8.5	<b>VCPAC</b>	Melanie Styles	<ul style="list-style-type: none"> <li>● The last meeting which was also the AGM took place on April 16th.</li> <li>● A new executive was voted in.</li> <li>● The next meeting is <b>Thursday, May 21st</b> at 7pm and is available online and in person. Melanie is unable to attend.</li> <li>● Garnett Humenick will be the new representative for the SVE PAC for the next school year.</li> </ul>

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<p><b>8.6 Musical</b></p>	<p>Matthew Martin</p>	<ul style="list-style-type: none"> <li>● Scheduled for <b>Thursday, May 21st</b> with shows at 1pm and 6pm and will run about 45 minutes long.</li> <li>● This year’s “musical” will be a concert-style event with performances by the dance club, strings, and the choir.</li> <li>● The youngest student from each family went home with two tickets to the 6pm show. If families don’t need both, they are asked to please return to the office so other families can use them.</li> <li>● No tickets required for the 1pm show.</li> <li>● Mr. Martin has given the students suggestions on attire but there is no dress code for the concert.</li> </ul>
<p><b>8.7 Walk-A-Thon</b></p>	<p>All</p>	<ul style="list-style-type: none"> <li>● This was a huge success with many families coming out to walk/ run with their child.</li> <li>● Melanie and Chantelle to secure raffle prizes by the end of May.</li> </ul>

**9. Old / New Business**

<p><b>9.1 School Supplies Fundraiser</b></p>	<p>Admin</p>	<ul style="list-style-type: none"> <li>● At the last meeting, it was decided to see if staff would be willing to purchase school supplies in bulk and then charge parents at a discounted price. Unfortunately, the District does not allow for this.</li> <li>● Samantha Toms reached out to a company called <i>School Start</i>. This organization will put together school supply packages that parents can order online or choose items a la carte. Prices for the packages are comparable to what parents would spend collecting all the supplies on their own. There is a \$7.50 shipping fee to have supplies shipped to your home. They also have a loyalty program in place whereby if the school has at least 25 packages purchased, parents can enjoy a discount. Parents are also able to donate a separate amount to <i>School Start</i>.</li> <li>● As of the meeting, Samantha was still waiting to hear back from Staples and Monks.</li> <li>● It was decided to wait until the June meeting to make a decision on how to proceed and with what company.</li> </ul>
<p><b>9.2 PAC Executive Positions / Item Leads For 2026/2027 School Year</b></p>	<p>All</p>	<ul style="list-style-type: none"> <li>● The week of May 4th, an email was sent to families regarding the need for new event/ program leads for next year. As a result of this email, the majority of program/ events for next year have been filled with the exception of the Welcome Back BBQ, Monster Ball, and Movie Night(s).</li> <li>● An email was sent out to families today (May 11) regarding nominations for the four PAC executive roles that will need to be filled at the June meeting, which is also the AGM. Nominations for these positions are open as of May 11th and will remain open up until and including the June meeting.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Good discussion with the new parents in attendance around role responsibilities and time commitments.</li> </ul>
<b>9.3 Panago Pizza Fundraiser</b>	All	<ul style="list-style-type: none"> <li>• Panago invited SVE to participate in their annual school fundraiser for the 2027 year. Details include: <ul style="list-style-type: none"> <li>○ SV can choose month and timing of fundraiser to best fit our schedule;</li> <li>○ Fundraiser will run for 1 full week during the month of choice; and,</li> <li>○ \$1 from every pizza sold will be donated to SVE.</li> </ul> </li> <li>• The group agreed that this would be an easy way to fundraise.</li> <li>• Melanie contacted Panago and SVE is on the list for: <ul style="list-style-type: none"> <li>○ <b>February 21-27; and,</b></li> <li>○ <b>March 21-27.</b></li> </ul> </li> <li>• Panago will contact SVE if other months become available.</li> <li>• Panago will also be added as a possible vendor for next year's fun lunch program.</li> <li>• This item brought up discussion around other ongoing fundraisers that have not been communicated effectively. Examples include Co-op and Mabels Labels. It was decided that Melanie will send out a list of ongoing fundraisers in June so that families are aware. The new PAC Secretary will re-send this list in September.</li> </ul>
<b>9.4 SVE Swag</b>	Alberta Schulmeister	<ul style="list-style-type: none"> <li>• It was decided to discuss this in September when Sarah Winkler (Principal), Christina Chase (VP), and the new PAC executive are settled into the new school year.</li> </ul>

**10. Next PAC Meeting**

- The meeting adjourned at 7:37pm.
- Next meeting (AGM) is Monday, June 8th at 6:30pm.