

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, October 8th, 2025 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:32 pm
 - Attendees: Sarah Winkler, Carey Nickerson, Chantelle Bowden, Andrew Balo, Melanie Styles, Danielle Grbavac, Jack Buchanan, Lauren Lemieux, Alberta Schulmeister, Alex Eberle
- 1.3. Approval of minutes: September 2025
 - MA: Chantelle; Seconded: Jack
- 1.4. Approval of agenda: October 2025
 - MA: Danielle; Seconded: Chantelle
 - *Agenda was amended to update the next PAC meeting to Monday, November 10th*

2. Guest Spotlight

N/A

3. Teacher's Spotlight

N/A

4. Admin Report

Sarah Winkler / Carey Nickerson

- Exciting news from Mr. Martin! He and his wife welcomed their first child, Hannah, to the world at the end of September. He is on leave now until after the winter break.
- Sarah discussed what the staff talked about at the September Pro D day. The focus of the school and broader district community is on literacy and how schools can support meeting their literacy goals. Moving forward, SVE will be looking at data to decide what literacy goal SVE should strive for. This will be presented to the PAC once it is finalised.
- The Terry Fox run was a success bringing in approximately \$900 for the Terry Fox Foundation!
- X-country: only 2 more races to go before the final.
- Soccer: The grade 4 and 5 soccer teams will be participating in the Jamboree on October 28th.
- Individualized Education Plans (IEPs) have now been finalized and implemented.
- Overall, the school is in a good rhythm now. Sarah discussed her focus will be on getting to know the students and their families.

5. Executive Update

Sam Jassal / Chantelle Bowden

- The next PAC meeting will be on **Monday, November 10th**.
- Discussion around having the PAC meetings on the second Monday of the month.
- Melanie will email Sarah the proposed new dates for the remaining PAC meetings to see if there will be any conflicts with other events.
- The dates for the remaining meetings will be finalized at the November meeting.

6. Treasurer's Report

Andrew Balo

- 6.1. Financial Overview Update
 - As of September 30th, there is \$21,527 between the PAC's three accounts.
- 6.2. Vote on Proposed 2025/2026 Budget
 - The draft budget was posted for 30 days. No feedback was given during this time. Minor revisions such as adding in cost for new school jerseys, buses for the track meet and soccer jamboree, and adding in the cost for remaining work at the pond. There are also some items listed that don't have an associated cost as it is unknown if these items will move forward, i.e., musical and earthquake bin upgrades.
 - Motion to Approve the budget: Chantelle; Seconded: Melanie
 - Unanimous yes by the group to approve the budget.
- 6.3. Update on Gaming Grant for the 2025/2026 year
 - SVE received a grant amount of \$5,540
 - A financial summary to the Gaming Grant committee is due at the end of October.

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7. Funding Requests

- 7.1. Discuss any update from Admin on providing a quote for the remaining work to be done at the pond (printing of signs, purchasing plexi glass, and installation of a new pole).
 - Added to the budget and includes \$600 to complete this work.
- 7.2. Discuss if the PAC can purchase chess boards for the chess club.
 - A request was put forward by the chess club for the PAC to approve up to \$300 for 10 chess boards.
 - Motion to Approve: Garnett; Seconded: Andrew; unanimous yes by the group
- 7.3. Discuss if the PAC can purchase school supplies in bulk for distribution to classes.
 - Good discussion by the group on this topic including logistics, payment, sorting, and distribution to classes. It was decided that more detail is needed on how this would work.
 - Melanie to connect with the parent who brought this forward for more details and report back at the next meeting.

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Lauren Lemieux	- Contact list from the other elementary schools updated. - Researching the topic of toxic friendships. - Interest from other parents on having workshops on worry and anxiety. - As its still early in the year, no PE opportunities as of yet. There will most likely be more to report on at the next meeting. - With regards to including the SV preschool, Lauren and Andrew will connect on this.
8.3. Fun Lunches	Melanie Styles	- The first fun lunch of the year is happening on October 17th and is Subway. Online ordering is live and will close at the end of day on October 9th. - The November fun lunch is happening on Friday, November 14th. Currently looking into The Hot Dog Guys. Online ordering for this lunch will go live on Monday, October 27th. - Discussion around families sponsoring other families who may be experiencing financial hardship and therefore cannot participate. It was decided to include in the PAC weekly update that if there are families who can't participate in a fun lunch due to finances, they can reach out to Sarah and/ or Carey.
8.4 Community Value Books	Melanie Styles	- Books went home with the youngest child of each family on Monday, October 6th. - As of the meeting, no results to share as of yet. - One family has purchased 31 books so they may be the top selling family!
8.5 Art Cards	Danielle Grbavac	Art work needs to be submitted by October 24th. Admin to notify staff of this deadline.

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		• Danielle will sort art work by division with office staff. • Distribution of art work will be discussed at the next meeting.
8.6 Monster Ball	Chantelle Bowden/ Nadia Hobbs/ Melanie Styles	• Scheduled for Wednesday, October 22nd. • Spider guess will take place from Wednesday, October 15th to October 22nd. • As of the meeting, posters will be put up next week, spider guess ballots will be printed, balloon arch is ready to be assembled, and concession pricing finalized. • Pizza will be sourced from Dominos as they are offered a more competitive bulk order discount. • Discussion around families pre-ordering their pizza (similar to fun lunches). Given that a report would need to be generated by October 17th, this would only give families 3-4 days to get their orders in. It was decided that because this would be a new process especially for our new SVE families, the timing is too tight for the cash online system. Pizzas will be ordered in bulk and delivered at 5:30 and 6:30 as in previous years. • Prizes are still being collected.
8.7 Book Fair	Chantelle Bowden	• Scholastic Book Fair scheduled for November 12th-14th. • No further updates.
8.8 Purdy's Chocolate Fundraiser	Melanie Styles	• Fundraiser scheduled for November 3rd-22nd. • The fundraiser has been set up and will go live on Monday, November 3rd. • Advertising for this fundraiser will be circulated in the weekly email updates starting October 24th. • Orders to be delivered to the school by Friday, December 5th. • No further updates.
8.9 Island Sexual Health Sessions/ Home Alone Program	Jack Buchanan	• <u>Island Sexual Health</u>: No booking of sessions occurring as of the meeting due to funding issues. Discussion around last year's payment to ISH and whether that invoice was paid. Jack and Carey to look into this. • <u>Home Alone Program</u>: Admin to get input from staff on timing before connecting with Dirk Poppen.

9. Old / New Business

9.1 SVE Rep at VCPAC	Melanie Styles	• Melanie gave a brief overview of the VCPAC, how it operates, what gets discussed, and that SVE is supposed to communicate with the VCPAC on attendance to monthly meetings. Since Melanie is representing Colquitz, she brought up that it makes sense for her to represent SVE as well. The group was agreeable to this.
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		Melanie gave a brief overview of what was discussed at the September 18th meeting including the presentation given from the District's Superintendent, the District wide literacy goal, and also the decrease in enrollment at the elementary level.
9.2 Musical	Sarah Winkler/ Carey Nickerson	As of the meeting, Mr, Martin and his wife welcomed their baby, Hannah, to the world. He is now on leave until after the winter break. It is unknown at this point if Mr. Martin will have the capacity to organise a musical as it is a big commitment of his own time.
9.3 BCause	All	- Sarah discussed that instead of giving out Gift Cards to families who need extra support, SVE will be partnering with BCause instead. This is a local company that provides weekly food boxes to families who require this support. If the PAC signs up to be a beneficiary to this program, the PAC would receive a kick back from these boxes. The group was agreeable to this. - Sarah to send Andrew the info on how to become a beneficiary.

10. Next PAC Meeting

- Meeting adjourned at 7:54pm
- Monday, November 10th at 6:30pm