

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, June 11th, 2025 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:35 pm
 - Attendees: Scott Thomas, Sam Jassal, Andrew Balo, Melanie Styles, Danielle Grbavac, Jack Buchanan
- 1.3. Approval of minutes: May 2025
 - MA: Andrew; Seconded: Danielle
- 1.4. Approval of agenda: June 2025
 - MA: Jack; Seconded: Danielle

2. Guest Spotlight

N/A

3. Teacher's Spotlight

N/A

4. Admin Report

Scott Thomas / Carey Nickerson

- Scott discussed that for the last 6 years, the focus for admin was building community and getting the school back to where it was pre-pandemic. The challenge for the upcoming school year is how to get the parents more engaged and involved.
- Track Team - 70 students from SVE attended the district track meet on May 28th with a handful qualifying for City Finals on May 29th. Jade Simpson won City Finals for the grade 4 girls 100 meter sprint and with that broke a 30+ year old record!
- The Rugby team had their jamboree in late May and it was a success.
- Rainbow Week was a huge success and the club had their year end party.
- Biodiversity Day was very well received.
- The Walk-a-Thon raffle draw was done this past week.
- Grade 5 celebration to take place on *Tuesday, June 24th*.
- Beach day will take place on *Friday, June 13th*.
- Stages performed for the school last week.
- Wiffle Ball league has begun for the grade 3-5's.
- Welcome to Kindergarten took place on May 23rd. The grade 5's did an amazing job taking the lead with organising things and helping out the new families.
- Admin is still working on staffing and class building for next year.
- Departing staff include Jennifer Harvey (teaching staff), Jeanne Kentel (teaching staff), Fenner Rumble (EA), Alayna Crane (EA), Aubrey Cobb (Speech and Language Pathologist) and Scott Thomas.
- There are a few positions open including a strings instructor and an EA position.

5. Executive Update

Sam Jassal / Chantelle Bowden

- Please refer to *Section 9.6* for results of the AGM.

6. Treasurer's Report

Andrew Balo

- 6.1. Financial Overview Update
 - Currently, there is \$21, 829 between the PAC's three accounts.
 - May 2nd Fun Lunch: profit of \$314
 - May 31st Fun Lunch: profit of \$302
 - May was busy with providing payment for the buses for beach day, the grade 5 celebration, re-issuing payment for the Home Alone program and the Island Sexual Health Parent Seminar.
 - Upcoming expenses include teacher gifts for departing staff, the teacher appreciation lunch, walk-a-thon prizes, the walk-a-thon pizza lunch and the maturation sessions for the grade 4's and 5's.

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7. Funding Requests

- 7.1 Kiersten Brookes and Travis Ritchie to provide an update on the pond and what funds will be required for new signage and irrigation maintenance. *(Kiersten and Travis were unable to attend. Scott gave the request on their behalf).*
- The signs at the pond need to be replaced. Students have created new signs showcasing what insects, plants, and animals make use of the area. Travis Ritchie and Kiersten Brooks are requesting up to \$800 to print the signs, purchase plexiglass to go over the signs and a pole which is starting to rot and needs to be replaced.
 - Motion to Approve the PAC providing up to \$800: Melanie; Seconded: Danielle.
 - All in favour: unanimous yes
 - Scott also put the following items forward as things to consider moving forward in terms of budget considerations:
 - Outdoor education initiatives (~\$500-\$1000);
 - Earthquake bins;
 - School jerseys; and,
 - playground replacement/ revitalization (long term fundraising required)

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> • Discussion around the PAC posting on facebook that there is a Kindergarten Facebook page for new families to connect. • Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Lauren Lemieux	<ul style="list-style-type: none"> • No update since last meeting. • Discuss what new PE opportunities SVE can participate in at the September meeting.
8.3. Fun Lunches	Melanie Styles	<ul style="list-style-type: none"> • Dates for fun lunches to be discussed in September when Sarah Winkler (new principal) is able to have input. • Discussion around possibly increasing the number of fun lunches.
8.4 Book Fair	Chantelle Bowden	<ul style="list-style-type: none"> • To be discussed in September.
8.5 Art Cards	Danielle Grbavac	<ul style="list-style-type: none"> • Discussion around using a new company. • Danielle to email the PAC comparisons of the two companies. • It was agreed that a decision on who to use will be determined at the September meeting. • It was also agreed that supplies should be delivered to the school in September to avoid any delays.
8.6 Yearbooks	Chantelle Bowden/ Sam Jassal	<ul style="list-style-type: none"> • Due to communication delays, the deadline for submitting material was missed. • It was agreed to start the yearbook process in September.
8.7 School-wide Beach Day	All	<ul style="list-style-type: none"> • No updates since last meeting. • Item closed.

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9. Old / New Business

9.1 Island Sexual Health Sessions / Home Alone Program	Jack Buchanan	<ul style="list-style-type: none">There was a small turnout for the parent island sexual health seminar. Not much feedback given.It was agreed to discuss dates for the home alone course and the maturation sessions at the September meeting.
9.2 Staff Appreciation Day / Teacher Recognition	Melanie Styles/ Sam Jassal	<ul style="list-style-type: none">Scheduled for Wednesday, June 18th.Melanie to order lunch from Thrifty's or Red Barn.Lunch set up to begin at 10:45.Gift cards to Parachute Icecream for departing staff will be purchased later this month.
9.3 Community Value Books	Melanie Styles	<ul style="list-style-type: none">Scheduled for October 6-17th.More details to be discussed in September.
9.4 Welcome Back BBQ	Sam Jassal/ Andrew Balo	<ul style="list-style-type: none">Scheduled for Thursday, September 11th.Andrew to connect with Country Grocer over the summer to secure donations.
9.5 Toy Drive	Chantelle Bowden	<ul style="list-style-type: none">Scheduled for Thursday, December 11th.It was decided to start accepting donations for the toy drive at the Monster Ball.
9.6 AGM	All	<ul style="list-style-type: none">The current executive voluntarily abdicated their positions.The following members were voted by a unanimous yes for the following positions:<ul style="list-style-type: none">○ President: Sam Jassal○ Vice President: Chantelle Bowden○ Treasurer: Andrew Balo○ Secretary: Melanie Styles

10. Next PAC Meeting

- Meeting adjourned at 7:26pm
- Wednesday, September 10th at 6:30pm