

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, October 16th, 2024 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:32 pm
 - Attendees: Scott Thomas, Carey Nickerson, Sam Jassal, Andrew Balo, Melanie Styles, Chantelle Bowden, Danielle Grbavac, Nadia Hobbs Garmen, Jack Buchanan, Lauren Lemieux, Garnett Humenick, Raven Yager
- 1.3. Approval of minutes: September 2024
 - MA: Garnet; Seconded: Nadia
- 1.4. Approval of agenda: October 2024
 - MA: Lauren; Seconded: Sam

2. Guest Spotlight

N/A

3. Teacher's Spotlight

N/A

4. Admin Report

Scott Thomas / Carey Nickerson

- The welcome back BBQ was a great success. There was a lot of discussion from the group about what to change for next year.
- The parent/teacher conferences went really well and so far there has been good parent engagement in the school community.
- Scott discussed what the staff talked about during the September pro D day. The topic was the power of school community. There will be a presentation by Scott and Carey at the November meeting to discuss how the PAC can assist admin in increasing parent engagement and therefore the school community.
- There is a healthy amount of school activities that are now up and running:
 - Choir - 75 student across grades 3-5;
 - X-Country Running - 45 students across grades 3-5;
 - Soccer - 45 grade 4 and 5's;
 - Dance Club - 50 students; and,
 - Rainbow Club
- The grade 5's are doing a lot to support the younger grades including helping the kindergartner's during the day with various things, helping with the spider guess, and helping to set up for various activities.
- Overall, it has been a very positive start to the school year with student engagement.
- Admin is also talking about how to make cultural celebrations more than just a 'check box' kind of thing such as pink shirt day. There is a desire to make things like this more meaningful.
- Strings: A question was asked about whether there will be strings this year. Scott discussed that there is a posting for a strings instructor but there has been no interest so the likelihood that there will be strings this year is low.
- Bike racks and benches are in the process of being installed as of today.

5. Executive Update

Sam Jassal / Chantelle Bowden

- None at this time.

6. Treasurer's Report

Andrew Balo

- 6.1. Financial Overview Update
 - As of September 30th, there is \$27,634 between the PAC's three accounts.
 - Welcome Back BBQ: revenue of \$620
- 6.2. Vote on Proposed 2024/2025 Budget
 - The draft budget was posted for 30 days. No feedback was given during this time. Minor revisions such as a small increase to the classroom fund. There are also some items listed that don't have an associated cost as it is unknown if these items will move forward, i.e., pond restoration, spring fair.
 - Motion to Approve the budget: Andrew; Seconded: Garnett
 - Unanimous yes by the group to approve the budget.

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- 6.3 Update on Gaming Grant for the 2024/2025 year
- SVE received a grant amount of \$5,540
 - A financial summary to the Gaming Grant committee is due at the end of October.

7. Funding Requests

- 7.1. Discuss any update from the district on providing a quote for revitalization of the pond dock.
- Quote from the district came in at \$6,300. This includes materials, installation, and labour. The existing footings will be used and the dock surface will be a lower maintenance material such as pressure treated wood.
 - Motion to Approve this quote: Jack; Seconded: Nadia. Unanimous yes by the group.
 - *As of October 21st, the District anticipates moving ahead with this restoration starting the week of the 21st.*
 - *This will be added to the budget.*
- 7.2 Indigenous Drums
- Scott discussed a meeting he had with the District’s Indigenous liaisons around building 24 drums that would be gifted to the school. It would involve members from the PAC and staff to build by hand 24 drums during the February Pro D day.
 - Admin requesting from the PAC \$2,000 towards building these drums.
 - Motion to Approve: Lauren; Seconded: Garnet. Unanimous yes by the group.
 - *This will be added to the budget.*

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> ● Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Lauren Lemieux	<ul style="list-style-type: none"> ● Lauren has connected with Tanya around how to organize and find different opportunities. ● A record of what SVE has participated in in past years has been developed. ● The PE application for funding up to \$250 is due at the end of October. Lauren is working with Andrew on this. ● Lauren has started looking at opportunities such as picky eating and mom’s against racism.
8.3. Fun Lunches	Melanie Styles	<ul style="list-style-type: none"> ● November’s fun lunch will be pizza from Sarpinos. ● December's fun lunch will be from Booster Juice. ● The November fun lunch will go live on Monday, October 28th. ● The cost will remain the same as last year at \$5/ slice.
8.4 Community Value Books	Melanie Styles	<ul style="list-style-type: none"> ● As of October 21st, 258 books have been sold. SVE receives \$12.95 per book. Profit for SVE of \$3,341.10. ● As of October 21st, 7 books are outstanding which the PAC will have to cover.
8.5 Art Cards	Danielle Grbavac	<ul style="list-style-type: none"> ● Materials have arrived and have been delivered to each division. The theme is ‘winter’. The students will complete their project by October 31st. Samples of the student’s artwork will be available in late November.
8.6 Monster Ball	Chantelle Bowden/ Nadia Hobbs Garmen	<ul style="list-style-type: none"> ● Scheduled for Wednesday, October 23rd. ● Spider guess is live until the end of school on October 23rd. ● As of the meeting, posters have been made and posted

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		<p>around the school.</p> <ul style="list-style-type: none"> ● Concession signs have been made. ● Cash boxes are ready to go. ● Pizza from Sarpinos has been ordered and will be delivered at 5:30 and 6:30. ● <u>Raffle Prizes</u>: Saanich rec passes, movie passes, playzone passes, wild play passes, Flying Squirrel passes, and left over SVE t-shirts. ● Nadia and Chantelle to gather supplies from Costco on Tuesday. ● <u>Signup Genius</u>: As of the meeting, more volunteers are needed for set up and the concession. ● Set up to take place on October 23rd at 12pm ● Grade 5's keen to help as well. ● DJ to arrive at 4:45. ● Andrew to reach out to the DJ to book next year's Monster Ball.
8.7 Book Fair	Chantelle Bowden/ Astrid Loucks	<ul style="list-style-type: none"> ● Scholastic Book Fair has been booked and confirmed for November 13th-15th (Wednesday to Friday). ● Advertising supplies were delivered to the office in preparation.
8.8 Purdy's Chocolate Fundraiser	Melanie Styles	<ul style="list-style-type: none"> ● Fundraiser scheduled for November 18-29th. ● Chocolate to be delivered to Melanie's house by Friday, December 6th. ● More details to be shared at the November meeting.
8.9 Movie Night	Raven Yager	<ul style="list-style-type: none"> ● Discussion around moving the first movie night to November instead of December. ● As of October 21st, Scott confirmed that the movie night for K-grade 2 can be moved to Thursday, November 21st (day before the Pro D day). ● Melanie to support Raven with planning. ● Final details to be shared at the November meeting.
8.10 Toy Drive	Chantelle Bowden	<ul style="list-style-type: none"> ● Scheduled for Thursday, December 12th. ● Communication to families around donating gently used toys at the Monster Ball will start on October 18th with the weekly updates. ● Donations will be open from October 23rd to December 6th. ● A Signup Genius will be developed and included in the weekly updates starting in mid-November.
8.11 Yearbooks	Chantelle Bowden/ Sam Jassal	<ul style="list-style-type: none"> ● It was decided by the group to table this item until February/ March.

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9. Old / New Business

<p>9.1. Buddy Benches</p>	<p>Scott Thomas</p>	<ul style="list-style-type: none"> ● Installation started as of October 16th.
<p>9.2. Bike Racks</p>	<p>Scott Thomas</p>	<ul style="list-style-type: none"> ● Installation started as of October 16th.
<p>9.3 School Sign</p>	<p>Melanie Styles</p>	<ul style="list-style-type: none"> ● Chantelle connected with Houston Signs regarding the size of letters needed. ● Letters have been ordered as of October 17th.
<p>9.4 Swimming Lessons</p>	<p>Astrid Loucks / Scott Thomas</p>	<ul style="list-style-type: none"> ● Astrid reached out to the Commonwealth and received the following information: <ul style="list-style-type: none"> ○ Lessons will be offered between January and March for 4, 6, or 8 weeks; ○ Ages: 8+; ○ Lessons offered Monday, Tuesday, Wednesday or Friday between 9am and 12pm; ○ 30 minute lessons, one division at a time; ○ \$5/ child/ lesson ● A lengthy discussion by the group which generated more questions such as do we have the parents pay for the lessons or does the PAC cover this? How many students do we send at a time given there are 40 grade 3's and 56 grade 4's? How do we secure parent drivers each week for 4-8 weeks? How many adults do we need to support/ supervise changing afterwards? Do we just offer this to the grade 3's? ● Given that the discussion generated more questions, Scott asked that we come back to this in November so that he can talk through these questions with the staff and get their perspective. ● A final decision on this will be made at the November meeting.
<p>9.5 Island Sexual Health Sessions/ Home Alone Program</p>	<p>Jack Buchanan</p>	<ul style="list-style-type: none"> ● Island Sexual Health: Carey reached out to Island Sexual Health and requested a February / March time frame. They will contact SVE 12 weeks before the requested time frame. As for the parent part of this program, Island Sexual Health recommended the parent session take place 10-14 days before the students receive their sessions. ● Home Alone: Jack reached out to Dirk Poppen who conducted the sessions this past May. He is offering \$39 / student (same pricing as last year) and the sessions would run over 2.5 days. Dirk is flexible on timing. Jack to connect with Dirk about scheduling the sessions for mid-April. An update to be given at the November meeting.

10. Next PAC Meeting

- Meeting adjourned at 7:51pm
- Wednesday, November 13th at 6:30pm