

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, June 12th, 2024 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:32 pm
 - Attendees: Scott Thomas, Christine Patterson, Sam Jassal, Andrew Balo, Melanie Styles, Chantelle Bowden, Danielle Grbavac, Tanya Strubin, Laura Bey, Astrid Loucks
- 1.3. Approval of minutes: May 2024
 - MA: Chantelle; Seconded: Laura
- 1.4. Approval of agenda: June 2024
 - MA: Chantelle; Seconded: Danielle

2. Guest Spotlight

N/A

3. Teacher's Spotlight

N/A

4. Admin Report

Scott Thomas / Christine Patterson

- Scott discussed his goal for next year of working with the PAC to figure out how to build community at the school and have more parents be involved with PAC initiatives.
- 280 students registered for the 2024/2025 school year.
- Admin and staff have been busy building classes for next year.
- Staffing for next year is still in progress but should be completed by the end of June.
- Teachers retiring: Ms. Parlee and Mrs. Patterson
- Temporary contracts ending for Sharon Foerster (Div 1), Kaitlyn Schafer (Div 1), Alex Lyner (Div 3), Erika Antl (Div 4), and DJ Lohead (strings instructor). No departing EAs.
- The strings program for next year is unfortunately up in the air.
- Track Team - 70 students from SVE attended the district track meet on May 28th with a handful qualifying for City Finals on May 30th. Jade Simpson won City Finals for the grade 3 girls 100 meter sprint and the grade 3 girl relay team came in third.
- Wiffle ball league started during the lunch hour and has been very well received.
- Grade 5 celebration to take place on June 25th.
- With respect to upgrades to the school, preschool and the new day care, the roof on the preschool is being replaced and siding on the school will be starting soon. District is still waiting for approvals from Saanich to commence construction. New plans were required to be submitted to accommodate design changes and this is causing the delay.
- Walk-A-Thon pizza lunch happening on June 19th. The raffle draw will take place as well as T-shirt distribution to all the students.

5. Executive Update

Sam Jassal / Chantelle Bowden

6. Treasurer's Report

Andrew Balo

6.1. Financial Overview Update

- It has been a busy month for financials: expenses paid for the Mary Klovance presentation, year books, the two fun lunches, and the benches and bike racks.
- New expenses for June will include teacher appreciation lunch, teacher retirement/ temporary teacher departure gifts, and the grade 5 celebration.
- Walk-a-thon profit deposited.
- There is ~\$39K between the PAC's three accounts

6.2 Treasurer Correspondence Update

- The new PAC binder has started to be populated and will contain email print outs, invoices, deposit slips, records of reimbursement, gaming grant information, and anything else related to PAC financials.

Strawberry Vale Elementary PAC
Meeting Minutes
 Wednesday, June 12th, 2024 @ 6:30pm



7. Funding Requests

- 7.1. Discuss any update from the district on providing a quote for revitalization of the pond dock.
- No update.

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> ● Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Tanya Strubin	<ul style="list-style-type: none"> ● Discussion around building a record of what PE opportunities SVE has participated in this past year. ● A new lead for this role will be selected at the September meeting.
8.3. Fun Lunches	Melanie Styles	<ul style="list-style-type: none"> ● No fun lunches scheduled for June. ● Melanie to send Scott potential dates for fun lunches for the upcoming school year.
8.4 Book Fair	Laura Bey	<ul style="list-style-type: none"> ● The Russell's book fair that took place from May 29-31st was very well attended. ● ~4K in profit with ~\$1100 going towards the library. ● Feedback from around the school was that Russell's book fair was better priced and had a better selection. ● Scholastic book fair tentatively booked for November. ● Chantelle Bowden and Astrid Loucks to be the new leads for the 2024/2025 school year.
8.5 Art Cards	Danielle Grbavac	<ul style="list-style-type: none"> ● Danielle to send materials back to Art Cards. ● Feedback from the staff is that they would prefer to push this back until later in the fall but overall, there is interest to run this program. ● Danielle will work with Scott come September to retrieve class lists, work on a timeline that will work for both staff and Art Cards, and order new supplies.

9. Old / New Business

9.1. Buddy Benches	Scott Thomas	<ul style="list-style-type: none"> ● No progress has been made on the buddy bench.
9.2. Bike Racks	Scott Thomas	<ul style="list-style-type: none"> ● Cost for the bike racks has come under budget with installation being <\$4K. ● No firm installation date but most likely will be in September.
9.3 School Sign	Melanie Styles	<ul style="list-style-type: none"> ● Letters and a pole will be purchased in the summer. ● Important dates, programs, events, etc., will start being advertised come September.

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, June 12th, 2024 @ 6:30pm



<p>9.4 Swimming Lessons</p>	<p>Astrid Loucks / Scott Thomas</p>	<ul style="list-style-type: none"> ● Staff are interested in providing this to students but had questions around what grades would this be tailored to, and would this impact skating? ● It was decided that swimming lessons will be offered to K-grade 3 students only.
<p>9.5 Yearbooks</p>	<p>Laura Bey</p>	<ul style="list-style-type: none"> ● Very well received! ● 145 books sold. ● It was decided to have yearbooks every year. ● The price of the books could be lowered for next year.
<p>9.6 School-wide Fun Day in June</p>	<p>Scott Thomas</p>	<ul style="list-style-type: none"> ● Scheduled for Friday, June 14th. ● Plan is to leave the school at 9:15am sharp. The older grades will leave first and the youngest grades last. Buses will head back to the school around 1:15pm. ● This event will happen rain or shine. ● The date was changed due to bus availability. ● It's exciting to start re-establishing these traditions that took place before COVID.
<p>9.7 Staff Appreciation Day / Teacher Recognition</p>	<p>Laura Bey/ Melanie Styles</p>	<ul style="list-style-type: none"> ● Scheduled for Wednesday, June 19th. ● Melanie is away from June 17-21st. In her absence, Sam and Astrid will help Laura set up around 10:45 am. ● Andrew to connect with Karen in the office about the PAC contribution to the retirement gifts. ● For the temporary teaching contracts that are ending, it was decided to purchase gift cards to Parachute Ice Cream for those staff.
<p>9.8 Island Sexual Health Sessions/ Home Alone Program</p>	<p>All</p>	<ul style="list-style-type: none"> ● A new lead to organise these programs will be selected at the September meeting.
<p>9.9 Community Value Books</p>	<p>All</p>	<ul style="list-style-type: none"> ● Melanie to be the lead for this fundraiser. ● Timing to be discussed at the September meeting.
<p>9.10 Welcome Back BBQ</p>	<p>All</p>	<ul style="list-style-type: none"> ● Scheduled for Thursday, September 12th. ● It was decided to only serve hot dogs. ● Chantelle will reach out to Thrifty's in the summer to secure donations. ● Sam and Chantelle will connect in the summer to discuss what is needed.
<p>9.11 Toy Drive</p>	<p>Chantelle Bowden/ All</p>	<ul style="list-style-type: none"> ● Scheduled for Thursday, December 12th. ● It was decided to commence toy donations at the Monster Ball in October.
<p>9.12 AGM</p>	<p>All</p>	<ul style="list-style-type: none"> ● The current executive voluntarily abdicated their positions. ● The following members were voted by a unanimous yes for the following positions: <ul style="list-style-type: none"> ○ President: Sam Jassal ○ Vice President: Chantelle Bowden ○ Treasurer: Andrew Balo ○ Secretary: Melanie Styles

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, June 12th, 2024 @ 6:30pm



10. Next PAC Meeting

- Meeting adjourned at 7:20pm
- Wednesday, September 11th at 6:30pm