

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, February 21st, 2024 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:31 pm
 - Attendees: Scott Thomas, Christine Patterson, Sam Jassal, Andrew Balo, Melanie Styles, Chantelle Bowden, Danielle Grbavac, Raven Yager, Jack Buchannan, Leandra Faiazza
- 1.3. Approval of minutes: January 2024
 - MA: Chantelle; Seconded: Andrew
- 1.4. Approval of agenda: February 2024
 - MA: Chantelle; Seconded: Jack
 - Request to add two sections to section 9: Black History Month (9.11) and Anti Bullying / Pink Shirt Day (9.12) (*edit was made and agenda amended*).

2. Guest Spotlight

N/A

3. Teacher's Spotlight

N/A

4. Admin Report

Scott Thomas / Christine Patterson

- The main event since the last meeting was kindergarten registration. There are 36 kindergartners registered so far which means there will be 2 kindergarten classes next year. There will still be 13 divisions.
- After spring break, staffing and developing next year's class lists will commence.
- Anticipating there will be some movement of the EAs as we head into the new school year.
- Staff retirements and end of contracts have not been announced yet.
- The school is well underway with Seussical rehearsals.
- Mrs. Brookes has started teaching Environmental Ed to the other half of the divisions.
- A question around having K-grade 1 splits was raised. At this point in time, its not something that SVE needs to do but moving forward, a K-grade 1 split can happen.
- Grade 5 Farewell: Tentatively scheduled for *Tuesday, June 25th*. It will be the same format as previous years: Assembly in the morning followed by lunch and then inflatable fun for the afternoon.
- Scott touched on school projects including replacement of the siding, repainting of the school, and progress on the SVE daycare:
 - Siding and Painting: It will take three more summers to complete both projects. In June, Facilities will be coming and installing scaffolding to prepare for work to commence in summer 2024. Siding will be completed in summer 2025. Painting will then be completed in summer 2026.
 - Daycare Buildings: Waiting to hear from Facilities on when earthworks are able to start.

5. Executive Update

Sam Jassal / Chantelle Bowden

- None at this time.

6. Treasurer's Report

Andrew Balo

6.1. Financial Overview Update

- There is ~\$45K between the PAC's three accounts.
- Expenses paid since the last meeting included Houston Signs for the sign refurbishment, the grade 5 Salish Seas field trip, and Seussical expenses.

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7. Funding Requests

- 7.1. Discuss the request from Mrs. Brooks for the PAC to help cover costs for revitalization of the pond dock (i.e., lumber, labor, and printing of student’s artwork work which will act as signs at the pond)
- SVE is waiting on a quote from the district.
- 7.2. Seussical Expenses
- Matthew Martin and Travis Ritchie have drafted a budget for the Seussical and have requested up to an additional \$2K to cover expenses. Mr. Martin acknowledged that this is on the high side and that through donations and parent helpers, this cost may be much lower.
 - MA: Sam; Seconded: Andrew
 - All in Favor: Unanimous yes

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> ● Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Tanya Strubin	<ul style="list-style-type: none"> ● Three parent education opportunities have become available: <ul style="list-style-type: none"> ○ <u>February 29th</u> from 6:30-7:30pm at McKenzie Elementary in person or live streamed via TEAMS. Topic: <i>Anxiety in Children</i>. Cost will be minimal. ○ <u>March 6th</u> at 6pm via Zoom. Presentation by QMUITY. Hosted by Northridge Elementary. Cost will be minimal. ○ <u>May 7th</u> at 7pm via Zoom. Presentation by Mary Klovance on <i>Neurodiversity: A Strengths Based Perspective</i>. Hosted by SVE. Cost is \$250. ● <u>Home Alone Program</u>: Dirk Poppen is waiting to hear from us on dates and times that will work for our school. Scott to follow up with Tanya regarding timing.
8.3. Fun Lunches	Melanie Styles	<ul style="list-style-type: none"> ● Next fun lunch will be Friday, May 3rd. ● The type of lunch will be decided at the April 10th meeting.
8.4 Art Cards	Danielle Grbavac	<ul style="list-style-type: none"> ● SVE is able to store supplies for now. In May/ June, themes for the fall will be determined by Art Cards and at that time, supplies can be swapped out for new ones.
8.5 Book Fair	Laura Bey	<ul style="list-style-type: none"> ● Next book fair will be Russell’s and is scheduled for May 29-31st. ● This will be Laura’s last book fair so the PAC will be needing a volunteer to take this role over for next year.
8.6 Toy Drive	Chantelle Bowden	<ul style="list-style-type: none"> ● Scheduled for Thursday, February 29th during school hours. ● Chantelle is requiring assistance to set up the signup genius for volunteers to help before, during, and after the swap. ● Promotional posters have been given to the staff and are posted around the school. ● Currently, there has only been ~50 toys donated which

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		<p>would not be enough to sustain the event.</p> <ul style="list-style-type: none"> • Discussion around possibly pushing this event back by 1 week. • A final decision as to whether the toy drive will move forward on the 29th will be made on Friday, the 23rd.
8.7 Walk-a-Thon	All	<ul style="list-style-type: none"> • Scheduled for Friday, May 3rd. • It was decided to keep the format the same as last year. • For every \$10 raised, that student will have their name entered into the raffle. • We will be needing a larger prize such as a bike or scooter to be sourced for the raffle prize. • Discussion around supplying all students with an SVE T-shirt. This will require more work to get sizing of each division and it will be more expensive. The group was in agreement that all students should receive a T-shirt and perhaps SVE can then bring back Spirit Days where everyone wears their SVE swag. • The incentive for bringing in more donations is a free class pizza lunch. • Roll out of this event will be done prior to spring break so that students have spring break and the Easter holiday to collect donations from family/ friends.

9. Old / New Business

9.1. Buddy Benches	All	<ul style="list-style-type: none"> • The Facilities department at the district has asked for another copy of the plan indicating the number of benches/ racks we would like and their locations. Scott drafted a plan and sent it to Facilities the week of February 12th. Once the plan is approved by Facilities, the PAC can go ahead with immediate purchase and installation of the benches and bike racks. • The location of the 4 benches will be: <ul style="list-style-type: none"> ○ 6' bench (Inground Mount, backless) to replace the existing bench at the front playground. ○ 5' Rainbow bench (Inground Mount, with back) between tree and picnic table facing the kindy playground. ○ Two, 6' benches (Inground Mount, with backs) at the edge of the kindy playground facing towards the playground. • Cost of the three benches will be ~\$1800. There will be installation costs but have not received this cost yet. • The PAC has earmarked ~\$12K for benches and bike racks so even with install, the total cost will be well under the \$12K allotted.
9.2. Bike Racks	All	<ul style="list-style-type: none"> • Bike rack location and styles will include the following:

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		<ul style="list-style-type: none"> ○ Surface Mount - 7 bike rack, 66.5" long, underneath window/ parallel to building outside Mrs. Mead's classroom ○ Inground - 7 bike rack, 66.5" long, extending from end of picnic table at the back of school ○ Surface Mount - 11 bike rack, 115.5" long parallel to windows, accessible from both sides, outside the music room windows. <ul style="list-style-type: none"> ● Cost of the bike racks will be ~\$1500. ● <i>Please refer to Section 9.1 for additional details.</i>
9.3 School Sign	Melanie Styles	<ul style="list-style-type: none"> ● Letters and the pole will be purchased in March.
9.4 Playground Replacements	All	<ul style="list-style-type: none"> ● This item will be tabled until further notice. ● Item closed.
9.5 Yearbooks	Scott Thomas / Laura Bey	<ul style="list-style-type: none"> ● Timeline to receive yearbooks is mid-June. Laura and Scott will connect to finalize after Seussical. ● Item closed.
9.6 Movie Night	Raven Yager	<ul style="list-style-type: none"> ● March 1st - movie night for grades 3-5. ● Posters have been made and posted around the school. ● Pizza has been ordered from Pizzaz Pizza. ● Prizes have been secured. ● Popcorn will be delivered next week. ● Movie has been given to Scott. ● Signup genius has been distributed via the weekly emails. ● Item Closed.
9.7 Swimming Lessons	Astrid Loucks	<ul style="list-style-type: none"> ● No update.
9.8 School-wide Fun Day in June	Scott Thomas	<ul style="list-style-type: none"> ● A beach day in June has been tentatively booked and date will be confirmed at the April meeting.
9.9 Generation Pound Fitness Classes	Scott Thomas	<ul style="list-style-type: none"> ● The staff have requested more information regarding what this class entails while others have expressed no interest. ● Melanie to connect with Astrid Loucks about information pamphlets for staff.
9.10 Seussical	Melanie Styles (on behalf of Mr. Martin/ Ms. Parlee)	<ul style="list-style-type: none"> ● <i>Please refer to Section 7.2 for funding requests.</i> ● Parent volunteers will be needed and this will be communicated as the need arises.
9.11 Black History Month	Chantelle Bowden	<ul style="list-style-type: none"> ● Discussion around what SVE will commit to doing moving forward to celebrate Black History Month. Traditionally, this has been left up to the staff to deliver with resources being offered by Travis Ritchie. Questions were brought up around how can the school ensure that every class is doing something to acknowledge Black History Month as this is important for children who belong to minority groups. There have been concerns around only sharing the negatives and perhaps moving forward, the students can learn about

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		<p>Black Canadian role models and shed a more positive light around the Black History Month.</p>
<p>9.12 Anti Bullying / Pink Shirt Day</p>	<p>Chantelle Bowden</p>	<ul style="list-style-type: none"> ● There was a lengthy and good discussion around the topic of pink shirt day. The majority of the conversation was around perhaps needing more concrete actions behind anti bullying and not just wearing a pink shirt for one day. Are there discussions at the classroom level around topics like: What does a bully look like? What does kindness look like? What does it mean to be a friend? What do you do if you are being bullied? Who can I talk to about bullying at the school? Who are the safe adults? ● Discussion around why the admin doesn't communicate to SVE families when an incident does happen at school. Due to privacy, this would not be appropriate. However, Scott did acknowledge that there is a hole in the school's following up part of the protocol as it pertains to students who witness bullying and then feel uncomfortable and unsafe at school. ● Scott was asked what the school's protocol is for students who are experiencing bullying? The protocol is to tell a safe adult such as their classroom teacher, Mr. Thomas or an outside duty. The incident will then be reported to the admin and appropriate follow up measures will be taken. ● There are concerns around the outside Duty's not paying enough attention to what is happening around them. ● Some members of the PAC brought up that students who have bullied others are then being rewarded (ex. given toast, allowed to do jobs around the school, etc). There seems to be a lack of communicating consequences around bullying. ● Discussion around potentially having families at SVE being made aware of the school's policy for reporting bullying, who the safe adults are, and the consequences should your child be involved in bullying. This can all be communicated keeping in mind that each situation is different and consequences can't necessarily be the same for every situation.

10. Next PAC Meeting

- Meeting adjourned at 7:39pm
- Wednesday, April 10th at 6:30 pm