

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, January 10th, 2024 @ 6:30pm



1. Call to Order

- 1.1. Territorial Acknowledgement
- 1.2. Welcome / Introductions
 - Meeting called to order at 6:32 pm
 - Attendees: Scott Thomas, Matthew Martin, Jennifer Parlee, Sam Jassal, Andrew Balo, Melanie Styles, Chantelle Bowden, Danielle Grbavac, Tanya Strubin, Lauren Lemieux, Raven Yager, Jack Buchanan, Astrid Loucks
- 1.3. Approval of minutes: November 2023
 - MA: Chantelle; Seconded: Tanya
- 1.4. Approval of agenda: January 2024
 - MA: Chantelle; Seconded: Andrew
 - Request to add Salish Sea funding request to Section 9 (*edit was made and agenda amended*).

2. Guest Spotlight

N/A

3. Teacher's Spotlight

Matthew Martin / Jennifer Parlee

- Matthew and Jennifer came to share the exciting news that SVE will be performing a spring musical this year in April. The title is called 'Seussical' and will be a collection of popular Dr. Seuss stories. It is a school wide event that will involve all students and staff. It has been challenging to get the desire and energy back up surrounding this event but this year there was a very strong staff response and everyone is excited to bring musicals back!
- Sesussical will run April 24th and 25th. Both dates will have an afternoon and evening performance. The school will be divided in half with half the students performing in the afternoon, and the other half performing in the evening for the 24th and then it will switch for the 25th. This is to ensure that all parents / extended family can see their child in at least 1 performance.
- There will be a \$5/ticket charge at the front door which will help recoup costs of putting on the event.
- There will be a videographer and the performance will be available online.
- The second part of the presentation was to request PAC support both financially (*Please refer to Section 7 Funding Requests*) and to help put together a parent group to help with planning/ sourcing / making of materials. The fire in July 2020 destroyed everything related to musicals and as such, all materials from sets to costumes to curtains need to be replaced.
- A planning meeting is scheduled for the end of January with the staff. At this meeting, costs and materials needed will be more defined and will be presented at the next meeting.
- Matthew and / or Jennifer will communicate with Melanie about what additional support the PAC can provide in terms of parent volunteers and communication to SVE families (with Scott's input).

4. Admin Report

Scott Thomas / Christine Patterson

- Not much to report other than students are settling in well after the winter break.
- Kindergarten registration will begin on January 29th.
- Grade 5 families will be receiving their transition to middle school letters this month.
- There was a discussion around the new reporting system. There were a few hiccups including not being able to access the report cards to the descriptors being too high level and not child-specific. These issues will be ironed out in the coming terms as teachers get used to this new system.

5. Executive Update

Sam Jassal / Chantelle Bowden

- None at this time.

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6. Treasurer’s Report

Andrew Balo

6.1. 2023/2024 Financial Overview Update

- As of December 31, 2023, there is \$51K between the PAC’s three accounts. Some of this money is earmarked for items such as bike racks, benches, the grade 5 Salish Sea field trip, the refurbishment of the school sign, and upcoming events.
- Apart from a few expenses paid and the depositing of cheques from the fall fundraisers, not much change since the last meeting.

6.2. Fundraiser Financial Update (December): Movie night, Fun Lunch, Purdy’s

- Movie Night - profit of \$268.07
- Fun Lunch - profit of \$644.90
- Purdy’s - profit of \$793.14.

6.3. Update/ discuss new fundraising activities raised at November’s meeting:

- Due to other events such as the spring musical, the walk-a-thon, track-and-field as well as spring extracurricular activities, it was decided that the bottle drive, the drop-in swimming, tennis and the epicure fundraiser will need to be postponed until the fall and will be discussed at the September PAC meeting.
 - School-wide Fun Day in June, i.e., beach day - **Scott to discuss with staff and report back at the next meeting.**
 - Generation Pound Fitness to more of the classes. Currently, this is being offered to Mrs. Cech’s grade 3 class. Cost is \$50/class. - **Astrid gave an overview of this class to the group. It is a drumming cardio class that uses neon green drumsticks. It is also a bioreception feedback activity that helps with stress relief, anxiety, etc. Scott to discuss with staff to see if other teachers are interested. The group discussed the possibility of teachers using their classroom fund to pay for this class instead of the PAC funding this.**

7. Funding Requests

7.1. Discuss the request from Mrs. Brooks for the PAC to help cover costs for revitalization of the pond dock (i.e., lumber, labor, and printing of student’s artwork work which will act as signs at the pond)

- No update.
- This will be discussed at February’s meeting.

7.2. Seussical Expenses

- Matthew Martin and Jennifer Parlee requested \$1,200 to cover licensing/ copyright fees associated with using Dr. Seuss material for the spring musical.
 - MA: Raven; Seconded: Andrew
 - All in Favor: Unanimous yes

8. PAC Programs, Events, Fundraisers (updates / feedback / action items)

8.1. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> ● Posts can be made on Facebook and will either be approved or denied by Jasmine Jassal. Please email Jasmine directly for anything related to Facebook (<i>her email can be given by emailing the PAC</i>).
8.2. Parent Education	Tanya Strubin	<ul style="list-style-type: none"> ● SVE’s PE fund application was successful and we received \$250 to put towards PE events this year. ● Tanya connected with Mary Klovance, founder of the Neurodiversity Family program. She is unavailable and would prefer to hold a presentation during the March-May time frame. There was discussion around if we can open this presentation up to the SV Preschool. Tanya to connect with Mary around costs. Tanya will also contact other elementary schools to see if we can cost-share as well as reach out to the SV preschool. ● The Northridge PAC has secured a presentation on Mom’s Against Racism in April. Tanya to reach out to

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		<p>Northridge to determine if SVE can be included.</p> <ul style="list-style-type: none"> The PAC received an email regarding a webinar hosted by Oaklands Elementary on the topic of internet safety. They are looking for other elementary schools to cost-share. It was decided that the cost was too expensive. Home Alone Program: <ul style="list-style-type: none"> Tanya to connect with Dirk Popen from First Aid Near Me regarding their availability for May.
8.3. Fun Lunches	Melanie Styles	<ul style="list-style-type: none"> Next fun lunch is scheduled for February 23rd and will be Subway.
8.4 Art Cards	Danielle Grbavac	<ul style="list-style-type: none"> Given that we would like to wait until the fall to run this activity, Danielle reached out to Art Cards to find out if we can store the materials until the fall. As of January 10th, no answer given. There was a discussion around sending the materials back as each kit was put together for each teacher and according to class size. This will change come September so it might be worthwhile to order new kits in September. Danielle to report back at the February meeting regarding if Art Cards want their materials back.
8.5 Book Fair	Laura Bey	<ul style="list-style-type: none"> Next book fair is scheduled for the spring and will be with Russell's Books. Laura to report back in February with potential dates.
8.6 Toy Drive	Chantelle Bowden	<ul style="list-style-type: none"> Scheduled for Thursday, February 29th during school hours. Chantelle and Scott to work together on wording for the weekly email updates.
8.7 Walk-a-Thon	All	<ul style="list-style-type: none"> Due to spring musical, we may need to push this to Friday, May 3rd. Fundraising for this will take place before spring break. More details to be discussed at February's meeting.

9. Old / New Business

9.1. Buddy Benches	All	<ul style="list-style-type: none"> No updates since last meeting.
9.2. Bike Racks	All	<ul style="list-style-type: none"> No updates since last meeting.
9.3 School Sign	Melanie Styles	<ul style="list-style-type: none"> Sign has been repainted and refurbished. Awaiting instruction for payment from Houston Signs. Melanie and / or Chantelle to purchase letters and pole from Amazon in January.
9.4 Playground Replacements	All	<ul style="list-style-type: none"> No updates since last meeting.
9.5 Yearbooks	Scott Thomas /	<ul style="list-style-type: none"> The group decided to go ahead with yearbooks.

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	Laura Bey	<ul style="list-style-type: none">• Laura to connect with Edge Imaging to move this forward.
9.6 Movie Night	Raven Yager	<ul style="list-style-type: none">• March 1st - movie night for grades 3-5.• More details to be shared at the February meeting.
9.7 Salish Sea Grade 5 Field Trip	Andrew Balo	<ul style="list-style-type: none">• This was approved by the PAC at the January meeting to provide \$2,200 for this grade 5 field trip.• Andrew awaiting instructions on how Eagle Wing Tours prefers to receive payment.• Item closed.

10. Next PAC Meeting

Wednesday, February 21st at 6:30 pm.