

**Strawberry Vale Elementary PAC**  
**General Meeting Agenda**  
Wednesday, January 13<sup>th</sup> 2021 @ 6:30pm



**1. Call to Order**

- 1.1. Welcome / Introductions
- 1.2. Approval of minutes: November 2020
- 1.3. Approval of agenda: January 2021 meeting
- 1.4. Correspondence/Feedback

**2. Guest Spotlight**

N/A

**3. Teacher's Spotlight**

N/A

**4. Admin Report**

Scott Thomas / Christine Patterson

**5. Executive Update**

Sam Jassal / Jonathan Wardle

**6. Treasurer's Report**

Andrew Balo

- 6.1. Year To Date financial overview
- 6.2. Fundraisers/Events for 2020/2021
- 6.3. 2020/2021 Budget Update

**7. Funding Requests**

**8. PAC Upcoming Event Reports (updates / feedback / action items)**

8.1. <b>Bottle Drive</b>	<ul style="list-style-type: none"><li>• Charitable account set up under</li><li>• Poster will be created</li><li>• Email will be sent out to raise awareness</li></ul>
8.2. <b>Walk-a-thon</b>	<ul style="list-style-type: none"><li>• Moved to Spring, revisit in January or February</li></ul>
8.3. <b>Bike to School Week</b>	<ul style="list-style-type: none"><li>• Revisit in spring</li></ul>
8.4. <b>Classroom Sexual Health Education</b>	<ul style="list-style-type: none"><li>• Contact: Robyn Hiensch</li><li>• Scheduled for April 6 for three classes (grades 4 &amp; 5)</li></ul>
8.5. <b>Kindergarten Orientation</b>	<ul style="list-style-type: none"><li>• Takes place in May / June</li></ul>
8.6. <b>PAC AGM</b>	<ul style="list-style-type: none"><li>• Revisit in the new year</li><li>• Takes place in May / June</li></ul>
8.7. <b>Teacher Recognition Lunch</b>	<ul style="list-style-type: none"><li>• Revisit after spring break</li><li>• Takes place in June</li></ul>
8.8. <b>Grade 5 Recognition Ceremony</b>	<ul style="list-style-type: none"><li>• Review after spring break</li><li>• Takes place in June</li></ul>

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**9. Updates: Program Reports** (updates / feedback / action items)

9.1. <b>FaceBook</b>	Jasmine Jassal	No updates
9.2. <b>Parent Education</b>	Wendy Watt	No updates, available virtually if there is interest
9.3. <b>Mable's Labels</b>	Angie Hentze	No updates

**10. Old / New Business**

10.1. <b>Listing names in PAC docs</b>	John Hajecek	For discussion: In the past, first name + first initial of surname is used in PAC docs, specifically minutes. Record keeping best practices use full first name + last name. This was used in the November 2020 PAC minutes. How should names be documented?
10.2. <b>Constitution &amp; Bylaw</b>	Sam Jassal	Update on where the proposed changes are at

**11. Next PAC Meeting:** Wednesday, February 10 at 6:30PM