

Strawberry Vale Elementary PAC
Meeting Minutes
Wednesday, November 18th 2020 @ 6:30pm



1. Call to Order: meeting called to order a 6:31pm

1.1. Welcome / Introductions

- Attendees: Scott Thomas, Christine Patterson, Travis Richey, Serena Samra, Sam Jassal, Melanie Styles, John Hajecek, Andrew Balo, Tzena Bennallack, Leanne Kopp, Amy Archambault, Desiree Wright, Stacey Owens, S. Bartfai, Wendy Watt, Danielle Grbavac

1.2. Approval of minutes: October 2020

- MA: Wendy Watt; Seconded: Leanne Kopp; all in favour

1.3. Approval of agenda: November 2020 meeting

- MA: Tzena Bennallack Seconded: Andrew Balo, all in favour

1.4. Correspondence/Feedback

- N/A

2. Guest Spotlight

N/A

3. Teacher's Spotlight

Travis Richey

- Update on library: insurance has provided approval to find suitable replacements for the old ones no longer in print.
- Book drives or fundraising campaigns are not required at this time. Travis will update us if anything is required.
- Looking to have the library back to normal by the end of the year.
- Circulation of library books are in progress with students.

4. Admin Report

Scott Thomas / Christine Patterson

- Fire recovery:
 - Approx \$100,000 levelled books received. Last shipment of books coming in. Teachers continue to replace the items they have missed and need.
 - Students have been doing great with washing hands and adopting new expectations.
- Staff:
 - EA Michelle Morton has left to pursue other opportunities.
 - Lenora Spencer and Kimberly G will be added to the building.
- COVID:
 - Reminder the next four weeks are important and commit to the guidelines for SVE and SD61.
 - Getting crowded at pick up and drop off, remember to keep space and limit time at the school. Increase awareness.
 - Reminder for students to stay home if there are symptoms of illness

5. Executive Update

Sam Jassal

- Nothing new to report.

6. Treasurer's Report

Andrew Balo

6.1. Year To Date financial overview

- Gaming grant came in
- Classroom fund cheque dropped off and will appear in the next month
- Approx \$29,000 in the budget
- Update: leftover classroom fund from last year carried over and distributed

6.2. Fundraisers/Events for 2020/2021

- Thrifty Foods Smile card available for parents
- Fundraising events are cut back due to COVID due to restrictions on large gatherings
- Potentially do some fundraising via the walk-a-thon for items such as bike racks and benches
- \$56 received from Mabels Labels

6.3. 2020/2021 Budget

- Proposed budget reviewed; removal of Seaquarium as it is not taking place this year
- Parent Education Fund grant application has been sent in

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- \$5000 estimated for revenue with a deficit of \$1,200 at this time due to the inability to hold fundraising events
- MA: Tzena Bennallack; seconded: Wendy Watt; all in favour

7. Funding Requests

- No new funding requests

8. PAC Upcoming Event Reports (updates / feedback / action items)

8.1. Tree Chipping / Bottle Drive	<ul style="list-style-type: none"> • Bottle depot is offering a no sort option and will take a 20% cut • Contact: John Hajecek and Travis Richey • Due to the increase in COVID cases, the event could grow into a larger gathering. • Options: <ul style="list-style-type: none"> - Open an account with bottle depot under the PAC's name and anyone can drop off bottles, downtown has contactless drop off option <ul style="list-style-type: none"> - Travis Richey will connect with Bottle Depot - Possibly have a drop off container onsite <ul style="list-style-type: none"> - Scott Thomas will investigate if this is an option
8.2. Walk-a-thon	<ul style="list-style-type: none"> • Moved to Spring, revisit in January or February and select a date • Expected to continue and may turn into a walk-a-thon week • Can use the "Donate" button to collect money to reduce the amount of cash coming into the PAC basket
8.3. Bike to School Week	<ul style="list-style-type: none"> • Revisit in spring • Should be able to proceed and tie into the walk-a-thon fundraising initiative
8.4. Classroom Sexual Health Education	<ul style="list-style-type: none"> • Contact: Robyn Hiensch • Scheduled for April 6 for three classes (grades 4 & 5)
8.5. Kindergarten Orientation	<ul style="list-style-type: none"> • Takes place in May / June
8.6. PAC AGM	<ul style="list-style-type: none"> • Revisit in the new year • Takes place in May / June
8.7. Teacher Recognition Lunch	<ul style="list-style-type: none"> • Revisit after spring break • Takes place in June
8.8. Grade 5 Recognition Ceremony	<ul style="list-style-type: none"> • Review after spring break • Takes place in June

9. Updates: Program Reports (updates / feedback / action items)

9.1. Child Alert	Laura Bey	<ul style="list-style-type: none"> • Manageable by staff and not required this school year
9.2. Earthquake Kits	Esther Johnson	<ul style="list-style-type: none"> • Planned to secure the items in the container, however this will wait until the spring to review. Otherwise everything looks good.
9.3. FaceBook	Jasmine Jassal	<ul style="list-style-type: none"> • You can post on the page and content will be reviewed and approved before post is available

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9.4. Coupon Book	Wendy Watt	<ul style="list-style-type: none">• Different company put the book out. Greater Victoria Fundraising Coupon book available virtually starting Nov 1 and valid for use until the end of 2021• Different than entertainment and Val U books• Book is available virtually• Discussion and all in favour not to proceed
9.5. Parent Education	Wendy Watt	<ul style="list-style-type: none">• Available virtually if there is interest• There are few items available and will continue to post opportunities on FaceBook for parents
9.6. Mable's Labels	Angie Hentze	<ul style="list-style-type: none">• Enter in Strawberry Vale Elementary when ordering• \$56 received

10. Old / New Business

10.1. Choir	Serena Samra	<ul style="list-style-type: none">• Brought forward by a parent unable to attend.• Discussion if this is possible to start up for grades 3, 4 and 5• On the radar and will rely on volunteers to take this on.• Will revisit in the spring
10.2. Constitution & Bylaw	Sam Jassal	<ul style="list-style-type: none">• Update on where the proposed changes are at• Proposed changes sent to the PAC exec and memes at large• Proposal and current docs will be posted on the SVE website under the PAC parent page.• Will be available for 30 days and will vote on it at the January meeting
10.3. PAC webpage on the SVE site	Serena Samra	<ul style="list-style-type: none">• Please review and advise of any changes

11. Next PAC Meeting: Wednesday, January 13 at 6:30PM

Meeting adjourned at 7:49pm