

**Strawberry Vale Elementary PAC
General Meeting
Wednesday October 12, 2016 @ 6:30pm**

Call to Order

6:30pm

a. Welcome / Introductions

Moira Chambers, Kristina Andrews, Cindy Sanderson, Kathy Rowbottom (Principal), Emma Marley (VP), Lisa Teschke, Jeni Mason, Whitney Drinkwalter, Brenda Knox, Kiersten Brookes, Corwin Sikora, Raven Yager, Mika Michaud, Sarah McColl

b. Approval of agenda: October 2016 meeting

- Motion by: Sarah Seconded by: Kristina

c. Approval of minutes: September 2016 meeting

- Motion to move, Moira, seconded by Corwin

d. Correspondence/Feedback

Ideas/feedback will be taken to Executive

Allison Reece Oct 17 \$9.00 by Northridge Elementary (**Action: Moira** to share on FB)

2. Teacher's Report

Kirsten Brooks:

- Her class is doing daily nature walks and have made a lot of nature observations with (animals, plants, neighbours, etc.) Walks help kids focus, lower/manage anxiety, lower blood sugar. Walks have been very helpful.
- One of her student's work was published in "Every Drop Counts"
- Mrs. Brook's class is adopting Beaver and Elk Lake and will do data collection on temperature, Ph, etc. They will map out areas where invasive species are causing a problem. Water problems are related to oxygen levels, algae, goose droppings etc
- Salmon Release last May—concerned that the salmon may not have made it due to the high water temperature.
- They are looking for other classes and people to get involved to help with the water shed there.
- Kiersten open to ideas and suggestions via email.

3. Admin Report

Cindy / Emma

- Reminder re: next week-- Parent Teacher conferences, early dismissal Tues/Wed at 11:50
- Soccer Jamboree (Beckwith Park) on Oct. 27 (supported by Mr. Martin and Ms. Ross).
- Swim club to begin, notice to go home later this week for Grade 3-5 (Wednesdays 3:15-4:00 at Commonwealth)
- Basketball starting up soon
- Fall Cross Country have had three meets and two more to go
- Burnside Elementary school will reopen as district education centre (those students from SJ Willis will move to there)
- SJ Willis will be used for schools undergoing seismic upgrades
- District Level News: Last month the Board of Education passed a policy on Gender Identity and Expression (re: supporting inclusion and preventing marginalization) Policy to include: introducing gender neutral washrooms with one staff to act as a resource at each school (SVE resource: Mrs. Sanderson). SVE: has one private bathroom that is universal: outside the library
- Great BC Shake Out-earthquake drill on Thursday Oct. 20 at 10am. St. Johns ambulance will be available to sell kits at Parent Teacher Conferences next week. Orders can be made with credit card. Looking for volunteers btw 2-6pm
- SVE: Changing Food Bank Drive schedule in attempt to help people all year. Food Bank Drives at SVE will occur in October, Valentine's Day, and in May
- SVE to sponsor an orphanage in Haiti this year sometime between now and Christmas
- Toonies for Tanzania moved to November 28-Dec. 9
- It is understood and expected that many families can't support all three fundraisers to help community.

4. Executive Update

Kathy

a. Budget & classroom fund

- Gaming grant approved for \$6220.00
- Budget—work in progress. **Action: PAC members:** Review and discuss over the next month. Budget to be voted on in November at GM.
- Budgets for events will be generally set based on past events and numbers
- A heads up is required for additional items for budget (topic of discussion)

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- We can add a column to show what we have used for each budget and how much we have left.
- Victoria Royals: We are waitlisted at this point. This fund has been taken out but may be re-visited should we get a playoff game.
- Questions on budget direct to Kathy or Jeni please
- Classroom Fund: Moira moves to approve \$9270.00 for Classroom Fund. Brenda seconded this motion. Vote: all in favour, no opposed nobody abstained (\$30.00 will be provided per child in each class with flexible options for teacher to decide what to spend it on i.e. field trips, books, etc.). This fund is to be provided in two instalments during the year.
 - Requests to spend this fund will be reviewed by administration.
 - If money not used, PAC can redistribute it in next year.
 - Teachers may share how the money was used—this would be helpful so we can share with parents and other teachers and used as a way to market the PAC contributions/funds so parents know how we are spending the money.

5. Treasurer's Report

Jeni

See attached (**Action: Jeni** to send the report to Sarah)

Event Reports (Updates/Feedback/Action Items)

a. Welcome Back BBQ debrief – Moira

- Went well, more volunteers needed next year, more recruiting to happen, ensure families are responsible for managing what they bring/ take their garbage and plates with them, families had freedom to choose what type of food to bring, and this went well and will be continued next year.
- Thank you Moira for bringing Grillverado and the extra clean up.

b. Entertainment Books—Brenda

- Fundraiser officially over, to be wrapped up in one week. Sales down from last year (233 Vancouver Island books, and 13 online sales to be shipped directly= 246 sold). 58 students still have not returned books or orders. We won't meet last year's total. We will profit about \$3000.00 for this fundraiser.
- Rachel Scot has been helping, so hope is that she will take over next year? Needs an organized person.

c. Monster Ball – Oct 20 6-8pm – Kristina & Moira

- Volunteer spreadsheet is complete
- Program put on tentative until all volunteer spots are full
- Pizza glow sticks done, Set up people have been arranged (Whitney and Jordan Waters)
- DJ: Chris Pointer
- Costume ball
- Parents responsible to stay with their children please
- Admission \$2.00 per person by donation
- Spider count in lieu of marble count—this will start going around classes and prize will be gift certificate for Scholastic and song request
- Masks and props to be kept at home please and please no clown outfits

d. Scholastic Book Fair – Nov 3 to 8 – Lisa

- Two scholastic book fairs: Early November and in February (we can get up to 80% from profits)
- Russell Books: to do mini fair with them in April prior to Easter. This will be a 2 day fair (lunch and after school) (we get 30 % from profits) SVE to sell dollar store erasers to increase return we get back from this event and also allows us to sell some small items to the children. (\$4.50 per package profit).
- **Action: PAC:** Budget for erasers-to be looked reviewed prior to April.
- Book Bucks: allowing parents to buy Gift Certificates to be honoured at book fair (parents would purchase for their children and/or for teachers classrooms). Jeni would hold the cash). Non-refundable for cash to ensure people use the full amount of the book bucks.
- At Monster Ball-set up a table to sell Book Bucks? **Action: review same**

e. Parent Education – Nov 7 – Sarah

- Julie-Anne Richards-clinical counsellor specializing in children's anxiety and psycho educational consultant. 6pm-7:30

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- 60 seats for SVE, 40 for Eagle View Elementary School (update: 75 for SVE, 25 for EVE)
 - 15 seats opened up, and more may open up for our parents should there be some left over from EVE seats (they will let us know after allowing parents and teachers until Oct. 26 to register for this event)
 - Cindy Sanderson to attend and organize technology as needed
 - Kristina move to allow for budget up to \$840.00. Motion approved by Corwin and Brenda to second it (Monies will come from \$500.00 from our 2014-15 parent education fund and will also include a grant application for additional educational funding which will be applied for in joint application for EVE and SVE for \$500.00 for this year)
 - **ACTION: Kristina** to email out sign up genius that has been updated with additional seats and waitlist option and ask people to take their name off the list if they can no longer attend
- f. **Tree Chipping & Bottle Drive – Jan 7--tabled**
- g. **Victoria Royals – *Moirra-see above***

Program Reports – As needed (*Updates/Feedback/Action Items*) Class Reps, Child Alert, Lice Check, Earthquake Kits, Fruit & Veggie program, Thrifty Smile cards, Facebook

- Class rep list—contact list should have gone out and if not, please let Kristina know
- Child Alert-needs two more volunteers as stand by please
- Lice Check: Volunteers needed for lice check
- Earthquake Kits are all good
- Fruit and Veggie program-no updates
- Smile cards—has been approved. Jeni to promote and to be shared at Parent teacher conference and it was in e-bulletin as well
- Facebook—No updates

Old / New Business

a. Other business/announcements/questions

- Putting together thank you for Saanich Police for patrolling our neighbourhood. Emma's class to do a picture and Lisa (police liaison) to let us know when they will be around next
- Parking lot area safety: backing up cars, not watching for children—this is a school issue and to be addressed in e-bulletin and in discussion with police liaison officer Constable Lisa (this works best when addressed in the moment and is administration and Lisa's responsibility).

Next PAC Meeting: Wednesday November 9, 2016 at 6:30PM

PAC Happenings for October-January

Entertainment Book Fundraiser—Sept 20 – Oct 4
Whole School Lice Check – October 14
Monster Ball – October 20
Scholastic Book Fair – Nov 3 – 8
Qoola Treat Day/Crazy Hair Day – Nov 25
Whole School Lice Check – January 6
Tree Chipping & Bottle Drive – January 7
Qoola Treat Day/PJ Day – January 27