



Welcome  
to



# Strawberry Vale Elementary School



# Strawberry Vale School

4109 Rosedale Ave., Victoria, B.C. V8Z 5J5

Phone: 250 – 479 - 4014

Fax: 250 – 479 - 5322

Email: [strawberryvale@sd61.bc.ca](mailto:strawberryvale@sd61.bc.ca)

## **School Hours**

School begins	8:40 AM
Dismissal	2:48 PM
Morning recess	10:22 to 10:42 AM
Lunch break	11:50 to 12:45 PM

Supervision is available on the school grounds from:

8:25 – 8:40 AM	10:22-10:42 AM
11:50 AM – 12:20 PM	2:48 – 3:08 PM

Due to safety concerns, students are not to leave the school grounds for any reason during the day without permission from their teacher or the office.

## **Attendance**

Punctuality is important and appreciated. Please notify the school if:

- Students will be absent from school
- Students are late for school
- Students are to leave school early
- Students are excused from an activity

email: [alert32@sd61.bc.ca](mailto:alert32@sd61.bc.ca)

phone: 250-479-5322

If your child(ren) arrives late, please have them sign in at the office, pick up a late pass and give it to their classroom teacher.

If children need to leave the school early, please sign them out at the office.

## **Lunch**

Students who remain at school will eat in their classrooms. Primary students are supervised by adults along with the assistance of Gr. 4/5 students.



Students who eat lunch at school must behave in an appropriate manner, respecting the rights of other students and school property. If a student's behaviour is inappropriate, and sufficient steps have been taken to correct the behaviour, the student may lose the privilege of eating lunch at school for a period of time.

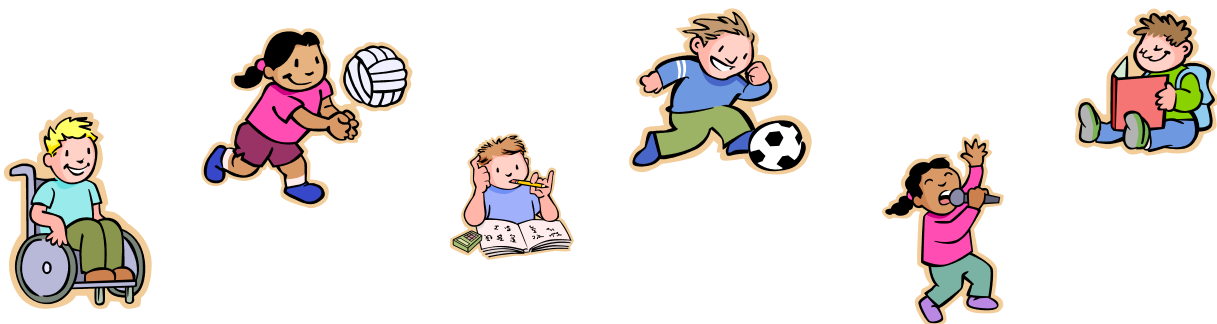
If your child is leaving at lunch please have them sign out at the office.

# Strawberry Vale Staff



Cindy Sanderson	Principal
Emma Marley	Vice-Principal/ELL/Gifted
Karine Tregear/David Piercey	Gr. 5 Div. 1
Rob Crawford	Gr. 5 Div. 2
Kiersten Brookes	Gr. 4 Div. 3
Emma Marley, Gina Cech, and	Gr. 4 Div. 4
Jennifer Labelle	Gr. 4 Div. 4
Bev Ross	Gr. 3/4 Div. 5
Jennifer Parlee	Gr. 3 Div. 6
Carole Mackie	Gr. 2/3 Div. 7
Jenn Horton/Marnie Emes	Gr. 2 Div. 8
Kathy Mead	Gr. 2/3 Div. 9
Marjorie Roach	Gr. 1 Div. 10
Colleen Neves	Gr. 1 Div. 11
Ann George	K Div. 12
Lore Rossato	K Div. 13
Matthew Martin	Music
Robin Toscza	Reading Recovery
Erin Gilmour/Lauren Williamson	Learning Assistance
Karen Whyte	Strings
Travis Richey	Library
Cindi Noakes	Administrative Assistant
Karen Dalep	Accounts
Ardelle Dove	EAG
Karin	EAG
Crystal Heitman	EAG/Library Clerk
Michelle Morton	EAG
Francisco Munoz	EAG
Carolyn Perry	EAG
Kris Rogers	EAG
Edine Simpson	EAG
Pam Soriano	EAG
Karen Brooks, Jon Brooks,	Supervision
Lisa Moniz-Robson, Teresa Laface	Supervision
Mitchel Du Plessis	Counselor
Dave Wardle	IT Support
Brooken Sayers	Occupational Therapist
Victoria Macaulay	Physical Therapist
Sarah Smith	Speech and Language Pathologist
Rod McIntosh, Bruce Doornenbal	Custodians

## The Nine Common Beliefs of a K-5 Program



### **WE believe that -**

Students need to experience all 5 areas of development:

- Aesthetic and Artistic
- Emotional and Social Development
- Intellectual Development
- Physical Development and Well-being
- Social Responsibility

We must have a plan for early intervention services to allow all students to be successful with learning.

Students need to be active and recognize the importance of learning through play and exploration.

Children have their own learning styles and will progress with their learning in different ways at different rates.

Children learn in one-to-one, small group and large group settings. These groups have specific learning objectives.

Teachers use the Ministry Performance Standards to assess and evaluate student's growth. Teachers assess for learning (to understand what the student can do and what needs to be taught).

Parents receive written reports about their child's progress.

When parents are active partners, the students are more successful.

Planning for teaching with other educators benefits students because it provides opportunities for teachers to develop and use new concepts and strategies.



## Strawberry Vale Elementary School

### CODE OF CONDUCT

“Caring, Sharing and Learning Together”



At Strawberry Vale we create a culture of character where respect, patience, self-discipline, tolerance and the joy of learning are among the virtues that our children learn every day.

We promote a “Safe Learning Environment” where we all work together to solve conflicts and difficult situations. Behaviours such as bullying, harassment or physical aggression are not tolerated at Strawberry Vale. We provide a respectful, caring, and supportive environment in order for all children to succeed and learn.

#### **Our Strawberry Vale Community of Learners always:**

- cooperates so everyone works, learns and plays in a safe and nurturing environment
- helps create a positive, safe and healthy learning environment
- respects the rights and feelings of others
- uses polite, courteous language
- respects the personal space of others
- acts politely, respectfully and helps others
- models positive behaviours
- models self discipline
- models positive attitudes
- takes pride in themselves and always tries to do their best
- comes prepared for school and arrives on time
- models a positive, respectful manner at all school-related activities, on or off the school grounds and on the Internet
- takes personal responsibility for their actions
- makes responsible choices
- uses their W.I.T.S (W= Walk away, I = Ignore, T = Tell someone, S = Seek help)
- keeps their hands and feet to themselves
- understands that bullying is hurtful and is not acceptable at any time
- makes safe choices inside and outside of the school
- takes pride in their school
- keeps our school clean and tidy
- uses the waste management program
- cares for and respects our school and playground

This Code of Conduct outlines most, but not all, of the positive behaviours expected from all Community members.



## The Virtues Project and WITS



Strawberry Vale Students use the Virtues Project and the WITS Program to create a culture of character, compassion and responsibility and to help with conflicts by considering other's perspectives and using problem solving skills.

WITS stands for: W= Walk away, I = Ignore, T = Tell someone, S = Seek help.

**As per the BC Human Rights Code, our Code of Conduct prohibits Discrimination based on any of the following grounds:**

- age
- race
- color
- ancestry
- place of origin
- religion
- physical disability or mental disability
- family status
- marital status
- sex
- sexual orientation

### Consequences for unacceptable behaviours:

The severity and frequency of unacceptable behaviour as well as the age and maturity of the student is always considered in determining appropriate consequences for the actions. For example:

- Consequences are planned carefully and are consistent and fair
- Actions taken, whenever possible, are preventative and restorative. We hope to provide the student with an opportunity to learn from his/her mistakes.
- As often as possible, students will be involved in developing meaningful consequences.
- Discrimination of any kind will not be tolerated.

### Notification:

The seriousness and frequency of the behaviour will determine who will be notifying parents. (administration, teachers, other staff)

- Telephone calls, parent conferences, notes home etc. are all ways that we strive to keep open communication with parents.
- Consultation with the staff member involved, teacher, student administration, and counselor may occur.
- Administration will contact other parties for **serious incidents**.

We will contact:

- Parents of students involved
- Deputy Superintendent, Mrs. Shelley Green
- Police and other agencies as required by law

Strawberry Vale Elementary and the Greater Victoria School District will take all reasonable steps to prevent retaliation against a student.





## **Student Safety**



Some important reminders are:

**Parking:** Parents are asked not to park in the Drop Off & Pick Up Zone. If students are not ready to be picked up and you need to wait or go into the school, please park in the back parking lot or on the street.

**Front Door:** Please remember that students are to enter and leave the school by their assigned door, which is closest to their classroom. All visitors are asked to check in at the office.

**Child Alert Program:** This operates in the morning only. Please remember to contact the school if your child will be late or absent for the day. Please do this each day that the child is absent. email: [alert32@sd61.bc.ca](mailto:alert32@sd61.bc.ca) or call 250-479-5322

**Emergency Plan:** Fire drills are practiced each month. Preparation for an emergency such as earthquake or lockdown is continually worked on at a classroom and school level. Your PAC's work in this area is greatly appreciated.

**Safety Patrol:** Operates at 8:25-8:40 AM and 2:48 -3:08 PM daily

**Bicycles:** Children must wear helmets and have a lock for their bikes. Bicycles must be walked when on school grounds.

**Equipment:** Hard balls (baseballs, softballs, lacrosse balls, etc.) are not to be brought to school. Appropriate playground equipment is available for children's use. Skate boards, scooters, and roller blades are not to be used during school hours.

**Smoking:** In accordance with the Capital Regional District Bylaw No. 2400, there is a ban on smoking on school grounds. This means that students, staff (including outside workers and contractors), parents and the public are expected to refrain from smoking in the building or on the fields, the blacktop, or the parking areas. Thank you for helping us support this bylaw.

**Dogs:** Please observe the Saanich By-Law stating that "Dog owners must remove dog excrement from school grounds". Dogs are not to be left unattended during school hours. All dogs must be on a leash at all times.

## **HEALTH**

The Strawberry Vale staff cannot administer medicine of any kind without a form authorizing your child to take his/her own medicine under supervision. These forms are located in the office. Each child must have a medical card on file; the cards and medications are coordinated by the School Vice-Principal. Medications must be kept in the medical room, adjacent to the office.

In addition, the Vice-Principal, Emma Marley, maintains all health care plans. If your child has any life-threatening allergies or other medical needs please contact her at the school. A meeting will take place that involves the teacher, the family and Emma Marley to ensure your child's medical needs will be met.

If your child is sick, he/she should remain at home for his/her comfort and the health of fellow students. If students are well enough to be at school, they are well enough to be outside at recess and lunch. If children become sick during the day, parents or caregivers will be called to come and pick them up. Please ensure all contact information is kept up-to-date.

Nutritious snacks sent to school with children are appreciated, as they can enhance the learning process.

### **No Child Without Program - MedicAlert**

This program is offered at Strawberry Vale at no cost to families for students with medical conditions, allergy or special needs that should be communicated to medical personnel in an emergency. Application forms are available at the office.



**Child Alert Program**  
email: [alert32@sd61.bc.ca](mailto:alert32@sd61.bc.ca)  
Tel: 250-479-5322



This program is set up to ensure that all students arrive at school safely. A group of volunteers give their time each morning to supervise the program. It is very important that if your child will be late, absent or on vacation, that you please email (email: [alert32@sd61.bc.ca](mailto:alert32@sd61.bc.ca)) or phone us at 250-479-5322 before 8:40 AM. An answering machine is set up to take your call anytime, day or night. You will be asked to choose a box (1, 2, 3 or 4).

Box 1 (late) Child's name, division or teacher's name and expected time of arrival

Box 2 (sick) Child's name, division or teacher's name and continue to phone daily until your child returns to school

Box 3 (appointment) Child's name, division or teacher's name and anticipated time of arrival

Box 4 (vacation) If your child is going to be absent due to a vacation, please give child's name, division, or teacher's name, first and last day of vacation

You can also give any of the above information by email ([alert32@sd61.bc.ca](mailto:alert32@sd61.bc.ca))

If a student does not arrive at the school and we have not been notified, we follow up with a phone call to the parents (at all numbers provided) to establish the reason for the absence and to confirm that the child is safe. For this reason home, emergency and work phone numbers need to be kept up-to-date at all times. Please notify the office of any changes to your phone numbers. Thank you.



## *Parents Advisory Council (PAC)*

The Strawberry Vale Elementary (SVE) PAC provides many ways for parents to actively participate in the social, community and educational experience of the students at Strawberry Vale. The PAC sponsors and coordinates many activities and events each year, which enhances the school experience for our students and creates a sense of community for the families of SVE.

Some examples of PAC sponsored events and activities are:

- Welcome Back BBQ
- Spirit Treat Day
- Monster Ball
- Child Alert
- Scholastic Book Fairs
- Movie Nights
- Bottle Drives/Tree Chipping
- Spring Fair
- School Planning Council
- .... the list goes on!

Our fundraising is very important as this is the way in which we can be instrumental in replacing outdated playground equipment, sports equipment for recess, theatre and stage supplies, additional library and home reading books, technology and countless other things around the school which make learning more fun and playtime a positive experience.

The PAC doesn't ask families for an extensive commitment; if you can help out with an activity/event or two, your help will be greatly appreciated! Look for sign-up sheets in newsletters, emails from your class rep, and bring your ideas and suggestions for future activities and ways to improve our children's learning at Strawberry Vale along to the monthly meetings.

Any questions? Give us a call, send an e-mail, come to the meetings or visit the website: [www.strawberryvale.sd61.bc.ca](http://www.strawberryvale.sd61.bc.ca)

Kathy Rowbottom, PAC President

Brenda Knox, PAC Past President

Kristina Andrew, PAC Vice President

John Hajecek, PAC Treasurer

Sarah McColl, PAC Secretary

Corwin Sikora, Moira Chambers, and Roberto Ruffolo PAC Members at Large

PAC Email: [pacsve@gmail.com](mailto:pacsve@gmail.com)

### **Strawberry Vale Out of School Care**

We are a non-profit society operating in Room 120 and the Multi-Purpose room of Strawberry Vale School. Our services include before school care, before kindergarten care and after school care during the school year.

Before School Care 7:30 - 8:40 AM - Monday - Friday

After School Care 2:48 - 5:30 PM - Monday - Friday

Please contact us by phone for additional information at 250-893-4792.